



2020 CHHSM 82nd Annual Gathering - Workshop RFP
The Guest House at Graceland Memphis, TN
March 3 - 5, 2020

Theme: Justice and Grace—Together

Overview

The 2020 CHHSM 82nd Annual Gathering will be held March 3-5, 2020, at the Guest House at Graceland in Memphis. The theme of the conference will be “Justice and Grace—Together.” We are inviting proposal for workshops that will help attendees explore the theme and build professional skills. To submit a workshop proposal, please complete this form and email it to chhsmpublic@chhsm.org. **The deadline for submissions is November 30, 2019.** Submitters will be notified of their session status by December 15, 2019.

Presenter Terms and Conditions

If selected to participate in the program, speakers agree to:

- Register and attend the conference should the proposal be accepted. CHHSM does not pay honorarium, travel, per diem or other costs for workshop speakers.
- Have information in your submission used in creating promotional materials and the conference app.
- Plan a workshop that is 75 minutes in length, which should be interactive as well as allow time for Q&A. Deliverables of the workshop should be clear and should include a call to action if possible.
- Submit session material by February 17, 2020, using a PowerPoint template provided by CHHSM and granting your permission to share with attendees prior to or after the meeting.

If the session is not chosen for the conference, we may contact you to see if you are interested in providing content for other educational events or formats.

Workshop Proposal

Name of Primary Contact for this proposal:

Title of Primary Contact:

Organization Name:

Email:

Office Telephone Number:

Mobile Telephone Number:

Title of Proposed Workshop:

Workshop Description (50-100 words):

Area of Focus:

Other:

Learning Objectives/Deliverables

Please indicate any session needs: Screen, projector, flip charts, markers, requested room set up.

Presenter Name (s):

Please attach photo of presenter(s)

Brief Bio for Presenter(s) (2-3 sentences)