



**2021 CHHSM 83rd Annual Gathering - Workshop RFP**  
**Virtual Conference**  
**March 2 - 4, 2021**

***Theme: Together in Hope***

### **Overview**

The 2021 CHHSM 83<sup>rd</sup> Annual Gathering will be held **virtually** March 2-4, 2021. The theme of the conference will be “Together in Hope.” We are inviting proposal for workshops that will help attendees explore the theme and build professional skills. To submit a workshop proposal, please complete this form and email it to [chhsmpublic@chhsm.org](mailto:chhsmpublic@chhsm.org). **The deadline for submissions is October 30, 2020.** Submitters will be notified of their session status by November 20, 2020.

---

### **Presenter Terms and Conditions**

If selected to participate in the program, speakers agree to:

- Register and attend the conference should the proposal be accepted.
- Give permission for information in your submission to be used in creating promotional and conference materials.
- **Plan a workshop that is 60 minutes in length, which should include a prerecorded portion for the presentation of content followed by a live Q&A or interactive session.**
- Deliverables of the workshop should be clear and should include a call to action if possible.
- **Submit a video recording of your session content by January 8, 2021.** Additional guidelines about creating and submitting a video presentation will be provided by the time final workshop selections are made on November 20, 2020. We reserve the right to edit the videos at our discretion.

If the session is not chosen for the conference, we may contact you to see if you are interested in providing content for other educational events or formats.

**Workshop Proposal**

Name of Primary Contact for this proposal:

Title of Primary Contact:

Organization Name:

Email:

Office Telephone Number:

Mobile Telephone Number:

Title of Proposed Workshop:

Workshop Description (50-100 words):

Area of Focus:

Other:

Learning Objectives/Deliverables

Please indicate any session needs:

Presenter Name (s):

Please attach photo of presenter(s)

Brief Bio for Presenter(s) (2-3 sentences)